



## MINNESOTA STATE UNIVERSITY, MANKATO

### RESIDENTIAL LIFE

#### **Student Leadership Advisor**

##### *Position Description for Graduate Assistantship*

The Student Leadership Advisor provides leadership in the advising of all aspects of the Residence Hall Association (RHA) and the National Residence Hall Association (NRHH) and provides on-going training, challenge, and support to the Residential Life staff in their work with community councils. The advisor is responsible for creating and supporting intentionally structured residence hall leadership development activities including leadership workshops/experiences and a student leadership conference (i.e., leadership kickoff), serving as a connection to the leadership efforts of Student Activities, and coordination of RHA representation at department and university functions. Duties and responsibilities include, but are not limited to:

##### Student Leadership Advising

- Advise RHA and provide ongoing training and support to RHA executive board and each floor/building representative.
- Advise NRHH and provide ongoing training and support to NRHH member executive board and at-large members.
- Communicate issues raised by students with supervisor/Director and help facilitate communication of information back to student(s).
- Implement initiatives to recognize student leaders, develop the leadership resource center, and create/oversee leadership publications and marketing tools.
- Participate in MACURH/NACURH advisor meetings.
- Eat with students in campus dining facilities on a regular basis.

##### Leadership Program Development

- Create training workshops for community councils.
- Organize student leadership conference.
- Develop and coordinate leadership workshops/experiences each semester.
- Work with residential education staff (Hall Directors, Community Advisors) to provide advising training and to communicate and coordinate RHA/NRHH issues, programs, and leadership opportunities in support of the development of successful community councils.
- Serve as student leadership connection to the leadership efforts of Student Activities.
- Seek opportunities to connect Divisional/Minnesota State Mankato initiatives (access and involvement of underrepresented students) to leadership development.
- Organize/attend student leadership conferences with Minnesota State Mankato delegation at state, regional, and national levels.

The Student Leadership Advisor shall also assist the Department of Residential Life in other ways, as requested or assigned.

Additionally, in coordination with their supervisor, the Student Leadership Advisor can explore opportunities to gain professional development experiences within and outside of Residential Life.

Required Qualifications:

- Bachelor's degree
- Admitted to Minnesota State University graduate program by start date
- Enrollment in a minimum of six (6) graduate credits per semester during assistantship and maintain good academic standing
- Valid driver's license and DVS records check with an acceptable rating
- Be able to work at least 12 hours per week, spread across a minimum of four weekdays, during business hours (8:00AM-4:30PM) and be able to work Mondays from 4:00 – 6:00 PM

*Prior to the date of employment, the position requires a criminal background check conducted by the Minnesota Bureau of Criminal Apprehension (BCA).*

Preferred Qualifications:

- Knowledge of student leadership in a residence hall living environment and an awareness of college student issues
- Strong verbal and written communication skills
- Administrative skills, including an ability to effectively manage multiple priorities
- Demonstrated commitment to fostering a diverse working and learning environment
- Effective self-management, team management, and conflict resolution skills

A 2-year commitment to the position is preferred but not required.