

Centennial Student Union Procedure

Procedure Candles, Incense, and Open Flames	Effective Date 7/1/2013
Custodian of Procedure Assistant Director, University Scheduling and Conference Services	Last review 7/1/2013

Statement

Safety and security are primary concerns in the Centennial Student Union, therefore candles, incense and open flames are not allowed in the Centennial Student Union unless approval is secured in advance from University Scheduling and Conference Services.

Procedures

Requests for use of candles, incense or any open flame should be made through University Scheduling and Conference Services for approval. Approval will only be granted after consultation with Environmental Health and Safety, and if the use is essential to the success of the event.

Rationale

The purpose of this procedure is to ensure the safety and security of the Centennial Student Union and the public.