

## Minnesota State University, Mankato Statement of Employment

In acknowledgment of F-1 and J-1 student visa regulations pertaining to on-campus employment, I understand I may not work more than a combined total of 20 hours/week.\* I understand as an F-1 or J-1 International Student if I choose to work more than a total of 20 hours/week, I will be out-of-status leading to serious immigration issues including having my **SEVIS record terminated**. This is considered unauthorized employment making me ineligible for reinstatement.

*\*40 hours/week is authorized for summer & winter break for undergraduate students*

*\*14 hours/week is authorized during summer & winter break unless you have a GA, TA or RA for graduate students*

- A job offer is required to obtain a social security card
- I must fill out the *Statement of Employment* instead of a work permit if I am going to work for one of the following non-university departments on campus:
  - Sodexo
  - Barnes & Noble
  - Wells Fargo
  - Affinity Plus
- I need to keep my Passport valid at all times. An expired passport terminates your campus employment.
- I need to request an extension if my I-20 program end date is near. I am not allowed to work on-campus if my program has ended.
- I can work only on campus unless I have authorization for CPT, OPT, or an Economic Hardship EAD
- If I have more than one job, I can only work a total of 20 hours/week as an undergraduate student or 14 hours/week as a graduate student during the school year.

### **I have a job offer and am working at:**

- **Sodexo**
- **Barnes & Noble**
- **Wells Fargo**
- **Affinity Plus**

\_\_\_\_\_  
Name

\_\_\_\_\_  
TechID

\_\_\_\_\_  
Date